

BATH COUNTY SCHOOL BOARD

AGENDA ITEM: INFORMATION { } ACTION { X } CLOSED MEETING { }

SUBJECT: **SUPERINTENDENT’S REPORT - ACTION**

Approval of Milk Bids for SY2018-2019

BACKGROUND: **Bids for milk for the school year 2018-2019 were due Tuesday, May 29, 2018. Only one firm responded.**

RECOMMENDATION: **Recommend that the Board award the contract for milk to Suiza Dairy Group, LLC dba PET Dairy.**

BATH COUNTY PUBLIC SCHOOLS

P.O. Box 67
Warm Springs, VA 24484
540-839-2722 FAX: 540-839-3040

2018-2019

MILK/DAIRY BIDS

NOTE: (NO MINI-SIPS) BID IS FOR CARTONS

ESTIMATED QUANTITY USED 2017-18 (as of 5/10/18)	DESCRIPTION	UNIT PRICE	AMOUNT
24,700	½ Pint Fat-Free White Milk	0.2375	\$5,866.25
38,650	½ Pint Fat-Free Chocolate Milk	0.2550	\$9,855.75
4,500	½ Pint Fat-Free Strawberry Milk	0.2600	\$1,170.00
1,875	½ Pint Skim Milk	0.2375	\$445.31
69	Gallon Fat-Free/Low-Fat Milk	3.2900	\$227.01
54	½ Gallon Almond Milk	3.5000	\$189.00
1	½ Gallon Fat-Free Lactose Free Milk	3.5000	\$3.50
42	Cottage Cheese	10.5000	\$441.00
10	Low-Fat Sour Cream	8.0000	\$80.00
	Ice Cream <i>(only ones with 5% of a major nutrient)</i> <i>(Submit Price List if available)</i>	N/A	
		TOTAL	\$18,277.82

(NOTE: Bid does not include ice cream.)

BID OPENING: Tuesday, May 29, 2018 @ 10:00 AM - School Administration Building

Name of Company Submitting Bid: Suiza Dairy Group, LLC dba PET Dairy

Please check the two days milk will be delivered.

Monday Tuesday Wednesday Thursday Friday

** Bath County H.S and Millboro Elementary will receive Tuesday delivery.

Valley Elementary will receive Tuesday & Friday deliveries. This is the current PET Dairy delivery structure for Bath County.

BATH COUNTY PUBLIC SCHOOLS

BID CONDITIONS 2018-2019

1. The bid will cover the school term for SY2018-2019, beginning on Wednesday, August 15, 2018. Lunch and breakfast will be served beginning on Wednesday, August 15, 2018.
2. The purchaser agrees that the bid prices submitted may be adjusted to reflect an increase or decrease of dairy products relative to the change in the State Milk Commission Price per cwt. passed along to the contractor.
3. Any price changes must be received in writing at least two weeks before they become effective.
4. Pricing shall include delivery to each individual school in Bath County, Va., at least two times per week. Deliveries must be made Monday through Friday, with no weekend deliveries. (Once contract is awarded, during inclement weather, driver will contact the SNP Director when final delivery time is known.)
5. Statements shall be rendered monthly to the School Board Office reflecting the amount of milk delivered to each school. Statements should not reflect charges to any school organization other than School Food Service.
6. Quantities are estimated based on the 2017-18 school year usage. Quantities may be increased or decreased to the exact needs of the schools.
7. The Bath County School Board reserves the right to reject any or all bids or to award the bid to other than the lowest bidder, should it be deemed to be in the best interest of the public schools.
8. Nutritional value of ice cream products must be provided. No ice cream products may be sold to the schools providing less than 5% of the following nutrients – calcium, iron, protein, vitamin A, vitamin C, riboflavin, niacin, and thiamine.
9. The initial period of this renewable annual contract shall be from the date of award through June 30, 2019.
 - (a.) By mutual agreement, this contract may be renewed for three (3) successive one-year periods, under the terms of the current bid conditions, and at a reasonable time (approximately 90 days) prior to expiration.
 - (b.) If Bath County Public Schools elects to exercise the option to renew the contract for an additional one year period, the contract price(s) for one year shall not exceed the contract price(s) of the original contract increase/decrease by more than the percentage increase/decrease of the "Food" category of the CPI-U section of the Consumer Price Index of the United States Bureau of Labor Statistics for the latest twelve (12) months for which statistics are available.
10. The enclosed certification required by the U.S. Department of Agriculture must be submitted.

BATH COUNTY SCHOOLS PROCUREMENT PRACTICES / REQUIREMENTS

The Bath County School System is committed to the fair and equitable treatment of all persons involved in public purchasing with an objective of maximizing the purchasing value of school systems funds.

The Bath County School System is committed to the provisions of the Virginia Public Procurement Act. By submitting a bid, a vendor is indicating that his firm also accepts provisions of the Virginia Public Procurement Act including the prohibition of employment discrimination as follows: “during the performance of a contract, the contractor agrees that: (1) he will not discriminate against any employee or applicant for employment because of age, race, religion, color, sex, or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause: (2) in all solicitations or advertisement for employees placed by on behalf of the contractor, the solicitation or advertisement will state that the contractor is an equal opportunity employer: (3) notices, advertisements, and solicitations placed in accordance with federal law, rule, or regulations shall be deemed sufficient for the purpose of meeting the requirements of this section.”

The contract will include the provisions of the foregoing paragraphs in every subcontract or purchase order so that the provisions will be binding upon each subcontractor or vendor.

The Buy American provision requirements:

- Utilizing the Buy American definitions in 7 CFR 210.21(d) in all food product specifications, invitations for bids (IFBs), and requests for proposals (RFPs) for food products, contracts, purchase orders, and other procurement documents issued;
- Require a certification of domestic origin for products which do not have country or origin labels; and
- Including the following language: “The District/State Agency/Territory participates in the National School Lunch Program and School Breakfast Program and is required to use the nonprofit food service funds, to the maximum extent practicable, to buy domestic commodities or products for Program meals. A “domestic commodity or product” is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR 210.21(d).”

If additional information is needed, contact the person who forwarded this “Request for Proposal” at (540) 839-2722.

U. S. DEPARTMENT OF AGRICULTURE

**Certification Regarding Debarment, Suspension, Ineligibility and
Voluntary Exclusion - Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)


- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Suiza Dairy Group, LLC dba PET Dairy
Organization Name

SY2018-2019 Milk Bids
PR/Award Number or Project Name

Bill Giovanetti Group Sales Vice President
Name(s) and Title(s) of Authorized Representative(s)


Signature(s)

5-18-18
Date

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or Agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.